

BYLAWS  
OF  
FRIENDS OF THE UCLA SAILING TEAM  
A UCLA Support Group

ARTICLE 1 – NAME

This organization shall be known as Friends of the UCLA Sailing Team, and located at a USPS Post Office Box to be established in Los Angeles County.

ARTICLE 2 – PURPOSES

1. The primary objective of this support group shall be to financially and logistically support the UCLA Sailing Team.
2. In the event that the UCLA Sailing Team dissolves for any reason, the primary objective of this support group shall be to reestablish a sailing team at UCLA.
3. The secondary objective of this support group shall be to maintain contact between Alumni and the Team.

ARTICLE 3 – MEMBERSHIP

1. Membership shall be available to any person interested in supporting the objective of this support group.
2. Voting on any matter subject to a vote of the membership shall be restricted to Alumni of the UCLA Sailing Team. Honorary Alumni status, including voting rights, may be awarded to any member by a majority vote of the membership.
3. All members shall pay annual dues of no less than \$25 to Friends of the UCLA Sailing Team.

ARTICLE 4 - EXECUTIVE BOARD AND OFFICERS

1. The Board of Directors shall consist of President, Vice-President, Secretary, Treasurer, Team Liaison, and other officers it deems necessary.
  - a. President: The President shall have general and active management of the business of the organization and shall see that all orders and resolutions of the Board of Directors are carried into effect. The President shall preside over

meetings of the membership and of the Board of Directors. The President's vote shall break a tie in any matter requiring a vote of the Board of Directors.

- b. Vice-President: The Vice-President shall, in the absence of the president, perform the duties and exercise the powers of the president. In the event that any other officer resigns or is otherwise unavailable for any reason, the Vice-President shall also perform the duties and exercise the powers of that officer. The Vice-President shall perform such other duties and such other powers as the Board of Directors prescribes.
  - c. Secretary: The Secretary shall be responsible for minutes of all meetings, correspondence with members, maintaining current membership rosters, and shall carry out any other duties as prescribed by the president of Board of Directors.
  - d. Treasurer: The Treasurer shall be responsible for the financial administration of the organization under board direction. The Treasurer shall make financial commitments on behalf of the board and request payments on behalf of the organization. The Treasurer must present periodic financial reports to the board and annual financial report to UCLA Support Group Services.
2. Team Liaison: The Team Liaison shall be responsible for monitoring the status and needs of the UCLA Sailing Team and presenting this information to the other members of the Board of Directors. The Team Liaison shall also be responsible for organizing the annual Alumni Regatta each spring. This office is intended, although not required, to be filled by a recent graduate of the Team living in Los Angeles metropolitan area.
  3. The Chancellor (or designee) and head of the sponsoring department are ex-officio voting members of the Board of Directors.
  4. The immediate past president shall be an ex-officio non-voting member of the Board of Directors.

#### ARTICLE 5 – TERMS OF OFFICE

1. Each Director, other than ex-officio members of the Board, shall hold office until the next annual meeting for election of the Board of Directors as specified in these Bylaws, and until his or her successor is elected and qualifies.
2. Any Director may be removed from his or her position by a unanimous vote of the other Directors.
3. Any person having served two consecutive one-year terms as President shall for a period of one year be ineligible to serve again as President.

## ARTICLE 6 – NOMINATIONS

1. Officers shall be elected by a majority of the membership at a meeting to correspond with the annual Spring Alumni Regatta. If this regatta is not held or elections are not possible at this time, the Board of Directors shall designate a meeting of the membership at which to hold elections.
2. Should an officer resign or be removed from office, a replacement may be elected by a majority vote of the Board of Directors. The Board of Directors may also at its discretion choose to leave such a position vacant until the next general election.

## ARTICLE 7 – MEETINGS

1. Meetings of the Board of Directors shall be held at least semiannually. If necessary, members of the Board may attend meetings via conference call or other mediums of telecommunication.
2. Meetings of the general membership shall be held annually. When possible, this meeting shall be held in the spring, at a time to correspond with an Alumni Regatta hosted by the UCLA Sailing Team or the Friends of the UCLA Sailing Team.

## ARTICLE 8 – FINANCES

1. The fiscal year of the organization is July 1 to June 30.
2. The University Treasurer, the University Auditor, the Chancellor, or UCLA Audit and Advisory Services shall be authorized to receive, from any financial institution with which the organization maintains accounts, any information, records, or photocopies of transactions relating to the accounts as UCLA may at any time request from a financial institution, along with all other records and documents of the organization.
3. Friends of the UCLA Sailing Team shall deposit all charitable gifts to its fund in The UCLA Foundation. These funds shall be used to support the purposes of the UCLA Sailing Team at UCLA.
4. Non-gifts, including membership dues, shall be deposited to a designated checking account and used only for the purposes and operating expenses of Friends of the UCLA Sailing Team. Funds in this account may, at the discretion of the Board of Directors, be transferred to The UCLA Foundation at any time.

## ARTICLE 9 – PARLIAMENTARY PROCEDURES

The rules contained in the current Robert Rules of Order shall govern the organization in all cases to which they are applicable and in which they are not inconsistent with the bylaws and any special rules of order adopted by the organization.

## ARTICLE 10 – DISSOLUTION

In the event of dissolution, Friends of the UCLA Sailing Team shall transfer its assets within three months to The UCLA Foundation or The Regents for purposes consistent with the terms of the individual gifts and purposes of Friends of the UCLA Sailing Team at UCLA.

## ARTICLE 11 – AMENDMENTS

1. The membership, by the affirmative vote of a majority of the quorum, may amend these bylaws.
2. The Board of Directors, by the affirmative vote of at least two-thirds of the quorum, may provisionally amend these bylaws. Any such amendments shall be considered binding only until the next general meeting, at which point they must be ratified by the membership. A provisional amendment which fails to be ratified shall be stricken, and cannot be provisionally reinstated by the Board of Directors.
3. Three of the members of the Board of Directors shall constitute a quorum for the transaction of any and all business. Those members who attend the annual general meeting shall constitute a quorum of the membership for elections of officers and amendments to the bylaws. Providing that adequate notice of the meeting has been given to the membership, there shall be no numerical requirement for a quorum beyond three members of the Board of Directors.